

# SARAH GRIMM

Lemoore, California · (443) 571-2065

Personal Website: [sarahgrimm.github.io/WHprojects/portfolio/index.html](https://sarahgrimm.github.io/WHprojects/portfolio/index.html)

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I am an up-and-coming **web developer** looking to help you build the website of your **dreams**.

## EXPERIENCE

**JULY 2016 – MARCH 2017**

**SALES ASSOCIATE, KMART**

Replenished floor stock and processed shipments to ensure product availability for customers.  
Described merchandise and explain operation of merchandise to customers.  
Guided customers in choosing items that reflected personal style.  
Operated a cash register to process cash, check, and credit card transactions.  
Maintained knowledge of current promotions.

**OCTOBER 2015 – MAY 2016**

**CREW MEMBER, CHIPOTLE MEXICAN GRILL**

Prepared quality products while maintaining proper food safety practices, portion control, and presentation within service goal times.  
Maintained high-standards of customer service during high-volume, fast-paced operation hours.  
Ensured food was cooked and stored at correct temperature.  
Processed customer's payments with cash or credit transactions, applying coupons and promotions when applicable.  
Did table checks to ensure customers were enjoying their food and visit.  
Kept lobby and counters clean, stocked, and organized.

**JUNE 2014 – AUGUST 2015**

**NIGHT SHIFT SUPERVISOR, DUNKIN DONUTS & BASKIN ROBBINS**

Ensured the team was empowered and working towards our goals for the night.  
Used acquired knowledge of my employee's strong points to place them into their best positions.  
Adhered to food safety and cleanliness standards.  
Ensured customers were receiving quality beverage and food products.  
Responded to customer's needs, requests, and complaints in a professional manner.  
Completed daily inventory counts.  
Counted each drawer at the beginning and end of every shift.  
Trained new employees on beverage and food preparation.  
Was informed by a member of corporate that my shifts were the best run and cleanest.

**SEPTEMBER 2012 – MAY 2014**

**SALES ASSOCIATE, TARGET**

Replenished floor stock and processed shipments to ensure product availability for customers.  
Described merchandise and explain operation of merchandise to customers.

Guided customers in choosing items that reflected personal style.  
Operated a cash register to process cash, check, and credit card transactions.  
Maintained knowledge of current promotions.  
**AWARDS:** Top Performer of the Month Award received in 2013.

**JUNE 2011 – APRIL 2013**

**CREW MEMBER, MCDONALD'S**

Received and input customer's order into the POS system.  
Processed customer's payment with cash or credit card transactions.  
Ensured food was expedited quickly and correctly.  
Prepared McCafe beverages.  
Ensured drive-thru customers moved through the line quickly by processing their payments.  
Maintained high-standards of customer service during high-volume periods.

**VOLUNTEER WORK**

**2010**

**WESTMINSTER HIGH SCHOOL**

Played Viola in a small group orchestra for a local community event.

**EDUCATION**

**2018 - CURRENT**

**WEB DEVELOPMENT & COMPUTER PROGRAMMING, GEEKWISE ACADEMY**

Accelerated learning program

**2017 - CURRENT**

**COMPUTER INFORMATION SYSTEMS AS, WEST HILLS COLLEGE LEMOORE**

Current GPA of 3.7, Estimated to graduate in 2019.

**JUNE 2011**

**HIGH SCHOOL DIPLOMA, WESTMINSTER HIGH SCHOOL**

Graduated with a 3.2 GPA and honor roll all four years.

**REFERENCES**

**JENNIFER RUDDY**

**FORMER KMART SUPERVISOR**

(559) 817-7909 – Hanford, California

**RENEE WALKO**

**FORMER COWORKER**

(570) 762-7178 – Swoyersville, Pennsylvania

**RICK KEASLER**

**FORMER KMART SUPERVISOR**

(559) 970-9590 – Coalinga, California